

How to 'Register' for online Bill Payments with The PLD Group Inc.

Log into <https://invoices.thepldgroupinc.com>

Select 'register' at the top of the screen



The screenshot shows the website interface for The PLD Group Inc. At the top, there is a navigation menu with three items: 'Home', 'Guest Payments', and 'Register'. The 'Register' button is highlighted in yellow. Below the navigation menu, there is a 'Secure Login' section on the left with input fields for 'Username:' and 'Password:', a 'Login' button, and a 'Forgot Password' link. To the right of the login section is a large banner for 'e-Statements & Online Bill Pay for The PLD inc GROUP' featuring an illustration of a mailbox overflowing with envelopes. Below the banner, there is a footer with links for 'Home', 'FAQs', and 'Privacy & Security', and a version/copyright notice: 'Version 3.31.1804.26762 Copyright © 2018 The PLD Group, Inc. All rights reserved.'

It might be a good idea to have a recent statement/invoice available: Due to banking compliance, your information needs to be 'exact' for the system to be able to match your information.



New User Registration Details

Your privacy is important to us. We will not rent or sell your personal information.

Please wait for us to process your request after clicking the save button.

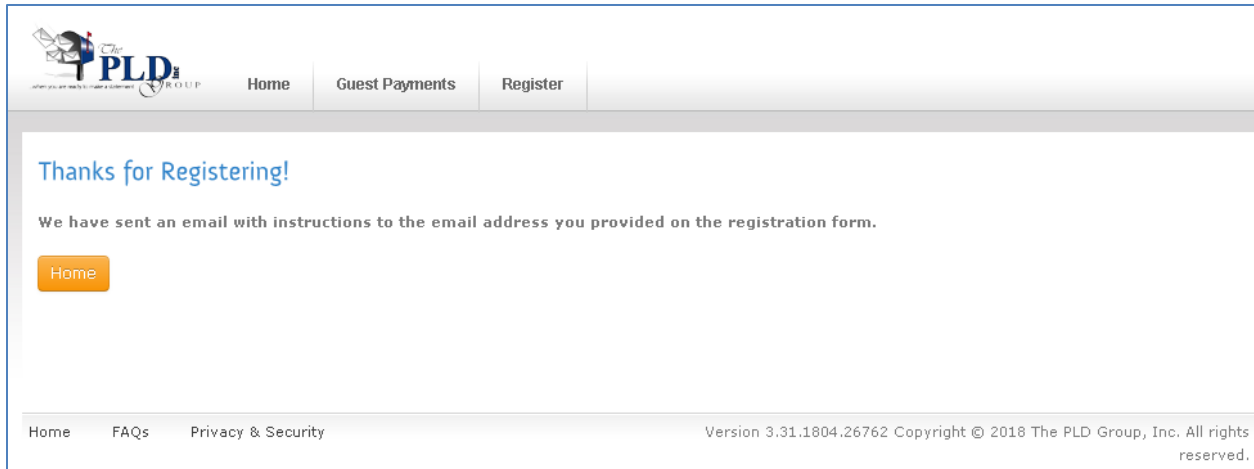
FULL NAME:	<input type="text" value="The PLD Group (Test Acct)"/>	(as it appears on your statement)
ACCOUNT NUMBER:	<input type="text" value="123456789"/>	(as it appears on your statement)
EMAIL ADDRESS:	<input type="text" value="patti@thepldgroup.com"/>	(required)
USER NAME:	<input type="text" value="juzpatti"/>	(required) Maximum 20 characters
DISPLAY NAME:	<input type="text" value="Patti Drinville"/>	(required) Maximum 20 characters



ENCRYPTED
128-bit SSL

- Full Name: is the name of the company as listed on your statement (it might be best to copy and paste)
- Account Number: the 4 or 5-digit account number listed on your statement/invoice
- Email address could be any email that you would like to use for this site
- User Name: is the log in information you wish to use in order to log in
- Display Name: is usually your full name or how you wish to be addressed from the system

Select 'save' ... if everything matches our system you will receive this following screen:



The screenshot shows the top navigation bar with links for Home, Guest Payments, and Register. The main content area displays a "Thanks for Registering!" message, stating that an email with instructions has been sent to the user's provided email address. A "Home" button is visible below the message. The footer contains links for Home, FAQs, and Privacy & Security, along with the version number 3.31.1804.26762 and a copyright notice for 2018 The PLD Group, Inc.

You should receive an email within a few minutes ... This will need to be activated with a couple days or it will disappear.



The screenshot shows an email from "The PLD Group Production <patti@thepldgroup.co>". The subject is "Please confirm your registration". The email body features the PLD Group logo and the text: "The PLD Group Inc Confirmation of Registration". It addresses "Dear Patti Drinville," and thanks her for registering. It includes a red button that says "Activate Your Account Now!". At the bottom, it provides the email address patti@thepldgroup.com and links to the Terms and Conditions and Privacy Policy.

Select the 'Activate Your Account Now' link ... a confirmation page will come up for your password

This page will ask you to confirm your email as well as to create/add a password:

The screenshot shows a web form titled "CONFIRM REGISTRATION DETAILS" with a sub-header "Your privacy is important to us. We will not rent or sell your personal information." The form contains the following fields and elements:

- ACCOUNT #: 123456789
- EMAIL ADDRESS: patti@thepldgroup.com (required)
- RE-ENTER: patti@thepldgroup.com (required)
- LOGIN INFORMATION section:
 - USER: juzpatti
 - USER NAME: Patti Drinville
 - PASSWORD: [redacted] (required)
 - PASSWORD RE-ENTER: [redacted] (required)
- I AGREE With the disclaimer (click to view)
- Agree and Save button
- ENCRYPTED 128-bit SSL security notice

The grey area's will be filled out already ... the following fields (highlighted in yellow) are to be filled out"

- Reenter your email address
- Create and assign a password – then confirm the password by typing it in again...

Don't forget to check the 'I agree' box and then select "Agree and Save" at the bottom of the screen ... The confirmation screen will go away where you will be back at the Secure Log in Page ...

Within in a couple minutes you should receive a 'Confirmation' email that you are registered (insert screen shot when correction have been made)

Now you can enter your user name and password identified in the registration process and log in to pay your bill.